How can parents help?
Parents can do a lot to support appropriate use of electronic devices. Please consider carefully why your child needs to have a mobile phone or smart phone at school. Unless it is vital, have them leave their phone at home. Other support would include:

- Reinforcing our school policy on electronic devices & earphones.
- Being willing to attend interviews at school if your child is involved in a phone related incident.
- At home - have your child hand their phone in at night – return it in the morning.
- Talk to your child about the risks of inappropriate use of mobile phones.
- Talk to your child about what to do if they receive inappropriate material on their phone – do not delete it, keep it as evidence.
- Vigilantly monitor phone use and content.
- Ensure your child does not have access to a 2nd or 3rd phone or SIM card.

We thank parents for your cooperation and support.

For further information please contact Ian Spurgeon (ICT Coordinator) at NASHS on 9892 0611.
Electronic Devices

Parents will be aware of the general concern with inappropriate use of mobile phones, smart phones and earphones at schools. Some points to consider are that they:

- **Interfere with learning / home study:**
  Students are unable to focus on instructions or study if they are wondering if they have received messages or if someone is trying to contact them.

- **Can expose students to inappropriate material:**
  Bluetooth devices allow videos and pictures to be sent even if they are not wanted. Students can access non filtered websites via their phones.

- **Are an ideal tool for cyber bullying:**
  Students may receive disturbing messages from fellow students. Students may ‘borrow’ another’s phone to send hurtful messages, getting the owner of the phone into trouble.

- **Interfere with sleep:**
  Students may be using their phones to text and call when they should be sleeping – they come to school tired and sleep deprived making it hard to concentrate.

- **Earphones can be an occupational health and safety issue** – for example a student does not hear a safety instruction from a teacher.

North Albany SHS acknowledges and appreciates the importance and relevance of appropriate use of electronic devices (eg mobile phone, smart phone, ipod) by students. While we acknowledge that there may be legitimate reasons for having an electronic device at school, students are required to follow the rules and regulations governing these devices.

**Students are permitted to:**

- Have a mobile phone at school.
- Use the device to listen to music.
- Use the device to text parents, employers etc before school, during break times.
- Use the electronic devices in class for educational purposes and only with the explicit permission of the classroom teacher. If the classroom teacher does not want students to use an electronic device or earphones then students must obey this instruction and either switch off their electronic device or put it on silent.
- A staff member can ask a student to switch off and not use their electronic advice at any time. The students must follow this direction.

**Students are not permitted to:**

- Make or receive calls from 8.50am to 3.05pm.
- Take photos or video of either staff or students by using any electronic device.

North Albany Senior High School takes no responsibility for the theft and/or loss and/or damage of student electronic devices.

What will happen if a student uses an electronic device without teacher permission during the school day.

1. The student will be reminded of the school policy and asked to put the electronic device away.
2. The electronic device may be confiscated by the staff member and returned to the student at the end of the lesson or at the end of the day.
3. If the student refuses to give their electronic device to the staff member then the school Behaviour Management Plan will be followed and parents may be contacted.
4. If the staff member suspects that there is inappropriate material on the phone then the parent/caregiver will be contacted and asked to collect the phone. The school may also contact the Police.
5. If a student consistently breaks the rules for electronic device usage at North Albany Senior High School it will be regarded as a serious breach of the school Behaviour Management Plan.