

Dear Parent/Carer

I am pleased to advise that Connect is now being implemented in our school. Connect is an integrated online environment developed by the Department of Education for staff, students and parents in public schools that allows parents to view information specific to their child(ren). To find our more view the short video clip on Connect at <https://vimeo.com/102803473>.

How will parents access Connect?

Upon receipt of the signed verification of the “*Connect Conditions of Use for Parents*” form and “*Parents Registration Form*”, parents will be issued, via email, their own secure login to Connect through the School. Your unique Username will be issued in the form of a “P-number” (eg. P3418234) and you will be given a password which you may change at a later date. When you log on you will be able to see:

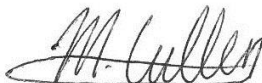
- The classes in which your children are engaged.
- Class calendars.
- Week by week attendance information.
- Assessment Outlines, Results, and Grades.
- Notices from classes that automatically generate an email notification to you.

If you have more than one child enrolled at school you only need one login – even if your children attend different public schools. Participation in Connect is optional. If you would like to take part you will need internet access and a computer, tablet or smartphone device. There is no additional software required and your access is free.

To register for Connect, please read and sign the attached *Connect Conditions of Use for Parents* and complete the *Parents Registration Form* and return to the school at your earliest convenience or scan and email the signed documents to northalbany.shs@education.wa.edu.au

You will then be issued with your unique username and confidential password as well as access details for Connect. We hope that you enjoy the Connect experience and see it as an exciting new way to stay in touch with your child’s journey at North Albany SHS.

Yours sincerely,



Mark Cullen
Deputy Principal



Connect Conditions of Use for Parents (Please return this form to North Albany SHS)

1. Only parents or responsible persons as defined in the School Education Act 1999 and verified by the school will be given access to Connect.
2. Any person/s signing up for the service understands his/her responsibility for keeping the service access details (username and password) confidential.
3. The Department of Education does not accept responsibility for any event arising from unauthorised access or use of Connect.
4. Parents agree to use Connect in accordance with Department of Education's policies regarding Appropriate Use of Online Services. These policies can be accessed from the Connect Sign In screen. Parents are required to accept that they have read and understood these policies before access to Connect is provided.

Limits of the Service

The Department of Education provides Connect as an online service for teachers, students, parents and Department staff. Connect is a communication channel that schools may use to communicate with parents/guardians on matters impacting student education. The Department of Education does not undertake to provide all student-related information via Connect.

When using Connect, I agree that:

1. The information contained in Connect is personal and private information.
2. The parent username and password is only shared between the child's legal parents or guardians.
3. I will not interfere with network security, the data of another user, or attempt to log into the network with a user name and/or password of another user.
4. If I become aware of unauthorised access to my parent account I will immediately inform the school.
5. I consent to the logging, monitoring, auditing and disclosure of my use of Connect.
6. Any breach of these conditions for which I am responsible will result in my access to Connect being suspended or revoked.
7. I agree to use Connect in accordance with Department of Education's policies regarding *Appropriate Use of Online Services*. These policies can be accessed from the Connect Login screen.

Parent Name:

Parent Signature:

Date:

Please complete Email details on reverse side.

Please return this form to the school in order to receive login information for CONNECT.

P.T.O.

